

**Recruitment Advt. No: IITDh/Admin/SR/25/2023-24 date 25<sup>th</sup> July 2023**

IIT dhArwAD is an Institute of National Importance established by an Act of Parliament in 2016. The Institute is employing bright young and accomplished faculty and staff members to establish a vibrant working culture for various staff positions. To cater to the Institute's requirement, IIT dhArwAD is looking for dynamic, experienced and qualified professionals who can grow in line with the Institute's exponential growth and create opportunities for growth of others. IIT dhArwAD invites online applications from the eligible Indian Nationals for the following positions:

Sl. No.	Name of the Post (s)	Vacancies						Pay Level (as per 7 <sup>th</sup> CPC)
		UR	OBC (NCL)	SC	ST	EWS	Total	
1.	Assistant Executive Engineer (Civil)	1	-	-	-	-	1	Level 10
2.	Junior Engineer (Civil)	1	1	-	-	-	2	Level 6
	<b>Total Positions</b>						<b>3</b>	

**A. The essential qualifications and experience required for the above post (s) are as under:**

Sl. No.	Post Name, Essential qualifications, experience and age
1.	<p><b><u>Assistant Executive Engineer:</u></b></p> <p><b>A. Essential Qualification and Experience:</b></p> <p>B. Tech./B.E. or equivalent in Civil Engineering with at least 60 % marks or equivalent grade point average with at least 6 year of relevant experience in Level - 6 OR 3 year experience in Level - 7 and above after the qualifying degree.</p> <p>Relevant experience should be from CPWD/State PWD, Centrally funded Institutions, or similar organized services/PSU, Statutory or Autonomous Organizations/Universities/reputed organization under Central/State Government or equivalent in reputed private organization.</p> <p>For applicants with full-time M.Tech /M.E. or equivalent in Civil Engineering or allied fields, the normal duration of Master's program would be counted towards experience (Max 2 Years).</p> <p>Applicants should have demonstrated ability in construction and design, planning and execution of capital works including preparation of estimates and tender documents, maintenance of township including water supply, roads, drainage systems etc.            Experience in preventive maintenance, retrofitting, rehabilitation and alteration works; Estate Management of residential township. Exposure to modern management / construction techniques.</p> <p><b>B. Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Proven track record of handling projects/works related to civil, Electrical, MEP, etc. in reputed organization of relevant magnitude and qualities.</li> <li>2. Working knowledge of ICT and Latest relevant softwares such as CAD, BIM, and so on.</li> <li>3. Experience in working with office computer applications.</li> </ol> <p><b>C. Age Limit:</b> 42 Years.</p>

2.	<p><b><u>Junior Engineer:</u></b></p> <p><b>A. Essential Qualification and Experience:</b></p> <p>3 Year Diploma in Civil Engineering with at least 60 % of marks or its equivalent CGPA grading with 6 year experience after diploma.</p> <p style="text-align: center;"><b>OR</b></p> <p>B. Tech/B.E. or equivalent degree in Civil Engineering with at least 60% of marks or its equivalent CGPA grading with 3 year experience after degree. Applicants with integrated M. Tech/M.E. degree will also be eligible.</p> <p>For applicants with full-time M.Tech /M.E. or equivalent in Civil Engineering or allied fields, the normal duration of Master's program would be counted towards experience (Max 2 Years).</p> <p><b>B. Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Familiarity and knowledge with working procedures of a higher technological/educational Institution like IITs/CFTIs/IISERs/IISc/NITs and similar Central Government Institutions/Organizations.</li> <li>2. Excellent written and verbal communication skills and working experience in a computerized environment.</li> </ol> <p><b>C. Age Limit:</b> 34 Years.</p>
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**B. Other Details:**

<p><b>Gross Emoluments:</b> Admissible benefits include Basic Pay, DA, HRA and Transport Allowance as per Government of India rules and as applicable at dhArwAD, KarnATaka.</p>
<p><b>Reservation:</b></p> <p>1. Reservation for the posts advertised are applicable as per Government of India norms to the persons from the SC (<i>Scheduled Caste</i>)/ST (<i>Scheduled Tribe</i>), OBC-NCL (<i>Other Backward Class-Non Creamy Layer</i>), PwBD (<i>Person with Benchmark Disability</i>), EWS (<i>Economically Weaker Section</i>), ESM (<i>Ex-Service Men</i>).</p>
<p><b>Relaxation in Age:</b></p> <ol style="list-style-type: none"> <li>1. For SC &amp; ST Category - 5 Years against reserved posts only.</li> <li>2. For OBC (NCL) Category - 3 Years against reserved posts only.</li> <li>3. Ex-service Men (ESM) and PwBD candidates will be given age relaxation as per Government of India norms.</li> <li>4. Current Regular employees of IIT dhArwAD will get an additional age relaxation of 5 years.</li> </ol>

**C. General Instructions for the Applicants:**

1.	Each post carries retirement or terminal benefits as per Government of India norms and as applicable/adopted by the Institute from time to time.
2.	The number of vacancies indicated in the notification is tentative. IIT dhArwAD reserves the right to increase or decrease the number of advertised posts at the time of selection. Further, IIT dhArwAD reserves the right NOT to fill any of the posts advertised.
3.	Equivalence of pay level will be reckoned by taking the total emoluments drawn by the applicant in the present post and relating it to the minimum of the pay plus emoluments in the minimum pay level indicated in essential experience. The candidates are therefore required to clearly indicate the total emoluments (Gross salary) drawn by them in the relevant column in the application along with supporting documents. <b>APPLICATION WITHOUT THE ABOVE INFORMATION ARE LIABLE TO BE REJECTED.</b> Based on the available documents, Institute will take the decision and

	will not write to the applicant(s) for seeking any further clarification.
4.	Applicants are advised to ensure, before applying, that they possess the minimum essential qualification and experience laid down for the post. Qualification obtained has to be from a recognized University/Institute. Eligibility in terms of age, qualification and experience of a candidate for the post applied shall be considered as on the last date of closing of online interface.
5.	The prescribed <i>Essential Qualification and Experience</i> indicated are a bare minimum; mere possession of same will not entitle applicants to be called for Test(s) and/or Personal Interview. Where number of applications received in response to an advertisement is large, it may not be convenient and/or possible for the Institute to conduct test(s) and/or Personal Interview for all the applicants. In such cases, the Institute may restrict the number of applicants to be called for test(s) and/or Personal Interview to a reasonable limit, on the basis of Academic Performance and/or Qualification and/or Experience higher than the minimum prescribed in the advertisement. Therefore, applicants should furnish the details of all qualifications and experience possessed in the relevant field, over and above (if any) the minimum qualifications prescribed along with documentary evidences.
6.	The Institute reserves the right to relax age, qualifications and/ or experience in exceptional cases, or in case of persons already holding analogous positions in a university, research institute, industry, etc.
7.	The Institute reserves the right to: (a) Hold Written Test and/or Skill Test and/or Personal Interview and/or any other form of test for selection, wherever circumstances so warrant; (b) Withdraw any advertised post(s) at any time without giving any reason. Also, any consequential vacancy arising at the time of selection process may be filled up from the available waitlisted candidates. Thus, the number of positions may change; (c) Offer the post at a level lower than that advertised, depending upon the qualifications, experience and performance of the candidate; and (d) Draw a reserve panel against the possible vacancies in future.
8.	Candidates should tender application fee of <b>Rs. 500/-</b> (Rupees Five hundreds only, including GST) payable through State Bank e-collect facility. The link of the same will be available in the online application. The reference number of fee payment should be provided while filling online application. Application fee is non-refundable. No other mode of payment will be accepted and payment made in any other form stands forfeited.  Persons with Benchmark Disability[ies] (PwBD) with minimum 40% disability/Ex-service men (ESM)/SC/ST/Women candidates and current regular employees of Institute are exempted from payment of application fee. These candidates may write 'Exempt' in the prescribed column.
9.	<b><u>Selection Procedure:</u></b> <b><u>For Pay Level 6:</u></b> The selection procedure for Direct Recruitment for Pay level 6 may consist of written test I & II. Written test I shall be compulsory for all posts. Written test II shall be conducted at the discretion of the Selection Committee based on the nature of the posts for which recruitment is being carried out.  Candidates securing minimum qualifying marks as laid down by the selection committee in Written test I shall be shortlisted for Written test II, wherever considered necessary. In other cases, selection will be based on the marks scored in Written Test I.  If Written Test II is conducted, the final selection will be based on aggregate marks obtained from both the written tests with weightage of 20% - 40% in Written Test I and 80% - 60% in Written Test II. The weightage of Written Test I and/or Written Test II will be intimated at the time of issuing the call letters.  <b><u>For Pay Level 10:</u></b> A Written Test / any other evaluation process as deemed fit may be conducted which will be qualifying in nature. This will be followed by Interview. The final selection will be based on the performance in the interview only.
10.	Applicants seeking reservation benefits available for SC/ST/OBC (NCL)/EWS/PwBD/ESM

	must be in possession of the certificates in the format prescribed by the Government of India in support of their claim at the time of application. PwBD/ESM applicants claiming age relaxation are required to attach the relevant Certificate, in the format prescribed by the Government of India.
11.	The persons applying for more than one post must use separate Application Form for each post.
12.	IIT dhArwAD encourages PwBD and Women candidates to apply.
13.	The appointment of the Selected candidates is subject to being found medically fit as per the requirements of the Institute.
14.	Direct recruitment on all the positions shall be made on probation for one year. Probation may be extended as per norms.
15.	Applicant should upload self-attested copies of certificate(s)/document(s)/Mark sheets of all semester/years on online portal in support of their claim regarding qualification (matriculation onwards), experience, date of birth, caste, category etc. Experience Certificate should be in proper format i.e., it should be on the organization's letter head, bearing the date of issue, specific period of work, nature of duty, designation, pay drawn for each position, duly certified by the concerned issuing authority. Original certificates should be produced at the time of selection process as well as while joining.
16.	Persons serving in <i>Central/State/ Semi-Government Organizations/ Quasi-Government Organizations, Autonomous Body, Public Sector Undertakings</i> etc. must apply through proper channel and such candidates will be required to upload the NOC in the prescribed format/Proof of having obtained permission from their present employer for applying, on the online portal with other relevant documents, failing which such persons shall be required to produce NOC in the prescribed format before appearing for the selection process. Applicants without NOC will not be permitted to appear for the selection process. Further, they are also required to produce relieving letter at the time of joining, if selected, failing which they will not be permitted to join the post.
17.	Incomplete application form, without the self-attested copies of all relevant certificate(s)/document(s) are liable to be summarily rejected. All the details furnished in the online application will be treated as final and no changes shall be entertained. The responsibility of entries in the application form lies solely with the applicant.
18.	<p><b><u>TA Reimbursement:</u></b></p> <p><b><u>Candidates applying for Level 6 positions:</u></b> No travelling allowance (TA) shall be paid to the outstation candidates for attending Written Test. However, SC/ST/PwBD candidates attending the Written test and/or Skill test and/or any other form of test shall be paid to &amp; fro sleeper class railway fare by shortest route by online payment at a later date, subject to production of tickets and caste certificate. Further, the SC/ST/PwBD candidates already in Central/State Government organizations, Autonomous Body, Public Sector Units etc. will not be paid travelling allowance.</p> <p><b><u>Candidates applying for Level 10 positions:</u></b> Only those candidates who are shortlisted for Personal Interview will be reimbursed Air fare by economy class/2<sup>nd</sup> AC Train Fare, to the Institute and back from city of their residence (In India) by the shortest route, on production of the proof of journey.</p>
19.	Applicants are advised to mention their correct and active email ID in the application, as all the correspondence like issuance of call letter or any other information will be communicated through email only.
20.	In case of any corrigendum/addendum pertaining to this advertisement, the same shall be published in the Institute's Website only. Accordingly, all applicants in their own interest are advised to keep track of Institute Website.
21.	In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to <i>modify, withdraw</i> or <i>cancel</i> any communication made to the Applicants.
22.	After joining the service of the Institute, the persons will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Institute applicable from time to time. He/she may be assigned any duty within or outside the Institute depending upon the exigency of the work.
23.	The candidate(s) selected against one position mentioned above may be assigned/transferred to

	any other position/office/department as per the requirement of the Institute [any time during their service period] without assigning any reason from time to time.
24.	The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake, or the person has clandestine antecedents or background and has suppressed the said information, then his/her services shall be terminated forthwith and legal action may be initiated against such candidates/employees.
25.	No interim correspondence whatsoever will be entertained from candidates regarding conduct and result of test(s) and reasons for not being called for test (s).
26.	Canvassing in any form or bringing in any influence political or otherwise, will be a disqualification for the post.
27.	In case of any dispute/ambiguity that may be occur in the process of selection, the decision of the Institute shall be final.
28.	For any query related to submission of online application, applicant may send email on recruit@iitdh.ac.in. However, enquiry/queries related to eligibility for the post/interpretation of rules will not be entertained.
29.	Candidates possessing the requisite qualification and experience are required to apply <b>ONLY through ONLINE</b> process. <b>The last date for submission of online application is 25<sup>th</sup> August 2023.</b> Online application form and detailed instructions are available on the WEBSITE of <i>Indian Institute of Technology dhArwAD</i> [ <a href="http://www.iitdh.ac.in">www.iitdh.ac.in</a> ], namely at <a href="https://www.iitdh.ac.in/NonFaculty_recruitment.php">https://www.iitdh.ac.in/NonFaculty_recruitment.php</a> Hard copy of the online application form is <b>NOT</b> required to be sent by the post.

Date: 25<sup>th</sup> July 2023

Sd/-  
Registrar